

Advancing Greek Housing

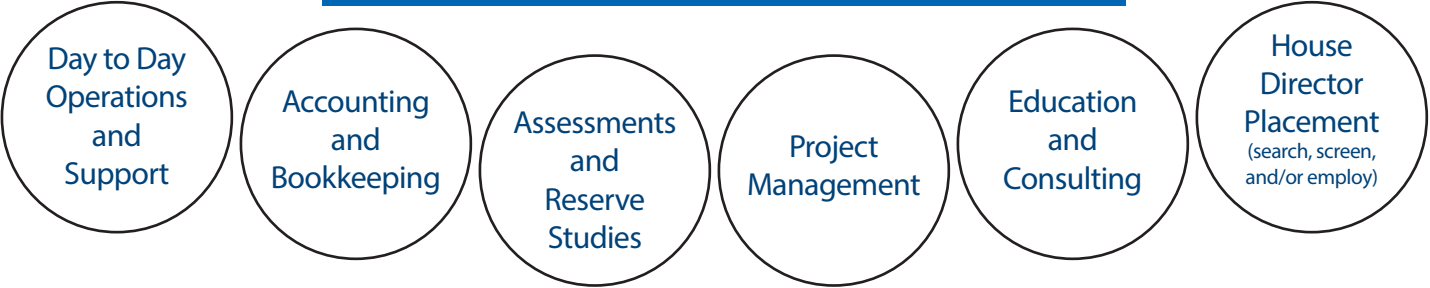
info@cslmanagement.com | cslmanagement.com



Our mission drives everything we do.

To preserve and advance the unique experience of Greek Housing by providing practical solutions, tailored to meet the distinctive operational challenges of those we serve.

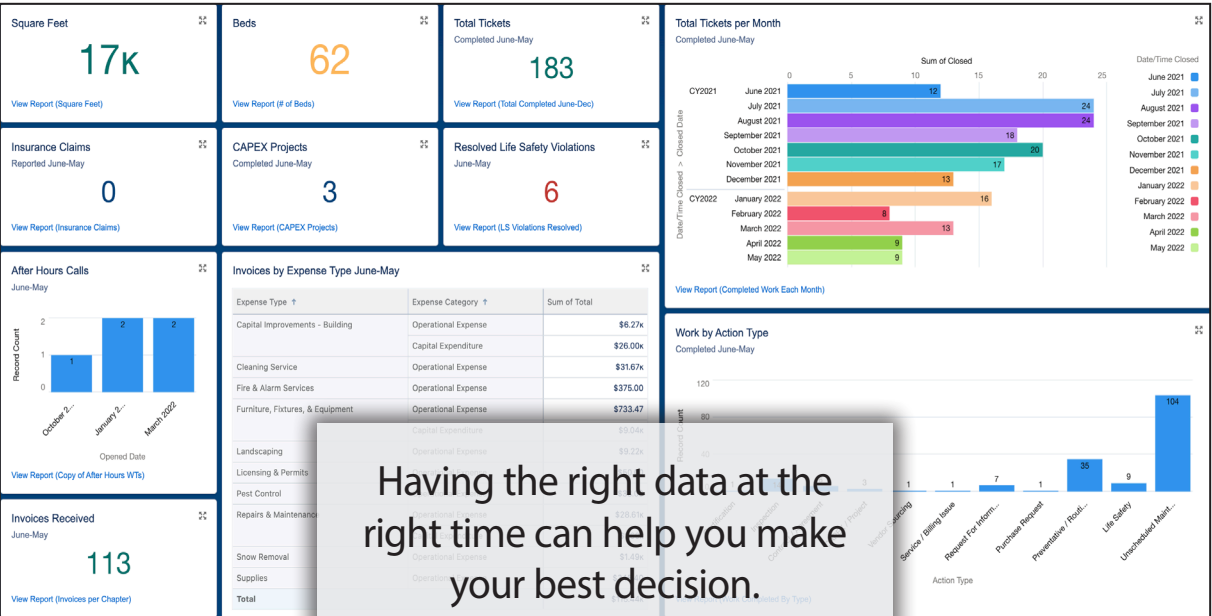
WE ARE GROWING IN SERVICE



Stewardship & Reporting

Do you know what is happening at your chapter houses? Can you see your data in real-time to understand issues, track costs, and recognize trends?

We continuously improve processes and have invested in the right technology to provide our clients with relevant and timely data on their chapter facilities. Talk with us about how these systems can help advance your chapter facility operations.



Overwhelmed with House Corporation Finances?



Accounting Services



Is your House Corporation living out of a checkbook month to month? Do you have the reporting tools to know where you stand financially? Are your vendors paid and AR collections up-to-date? Our accounting team can help your House Corporation and Chapter have a clear view of the state of your finances.

Vendor Support

Vendor Invoice Payments
Vendor Payment History
Tracking
1099 Contractor Information
Management

Resident/Member Support

Housing Agreements
Payment Processing
Late-Payment Management
Payment History Tracking

Monthly Financial Statement Reporting Package

Bank Reconciliations
Balance Sheet
Profit/Loss Statement
AR Aging
Mortgage Interest and Principle
Budget vs Actual

Expense Variance Review Budgeting


Payroll Processing

Year-End W2 and W3
Processing
Payroll setup

Account Reconciliations

Year-End Reporting Package for Tax Preparation

Prepare IRS 1099 filings



We are ready to take the call for you.

- Dedicated 24/7/365 Service Line
- Inspection Scheduling and Tracking
- Repairs & Maintenance Coordination
- Vendor & Contract Management

Day to Day Operational Support



Four circular icons representing key components of the assessment:

- List of Immediate Action Items
- Life Safety Overview & Investment Direction
- 5 Year Capital Improvement Plan
- Inventory of Building Components & Photos

Property Assessments & Reserve Studies

Who is answering the emergency call at 3 a.m.? Maybe it is a water heater that is not heating, a burst water line, or a toilet overflowing. Someone needs to answer that call. The repairs need to be scheduled quickly. With CSL, you will no longer be captive to the daily requirements of 24/7 facility operations. Our job is to free up your time to enjoy what the Greek experience was meant to be.

Safety & Support

- Dedicated service line providing 24/7/365 support
- Repair and maintenance coordination
- Negotiate and manage vendor partnerships and contracts
- Winter and summer maintenance planning and execution

Reporting & Tracking

- Invoice approval and payment processing, including W9 and Certificate of Insurance tracking
- Site visits, including written condition reports, and board consultations
- Record keeping and tracking
- Stewardship Reporting

How safe is your facility? Is the electrical and plumbing reliable? Do you know the future financial requirements to maintain your chapter facility? Our facility assessment practice enables you to measure student safety, provides definitive investment direction, and a clear vision for making your letters come to life.

Is your home equipped to enable the experience you envision for your collegiate members? Make that determination with our assessment. When you receive our analysis of your facility's health and competitiveness, it will include an immediate action item list and five-year capital improvement recommendations. Your team will be equipped with an overview, along with a definitive direction for where and when to invest.

Looking for more than just 5 years of CAPEX needs? Ask about a full Reserve Study that will show up to **30 years of potential financial investments** and calculate how much you should save annually to meet these expenses. Stop the days of wondering about what you don't know and continuously recalculating the strategic and financial direction of the chapter facility. You need, and your residents deserve, sound investment direction and a clear vision for advancing your chapter house on campus. We help provide both.

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ASSESSMENT PHOTOS

Front left corner



A photograph showing the front left corner of the brick building. The building has multiple windows with dark shutters and is surrounded by greenery and a paved walkway.

Left side



A photograph showing the left side of the brick building. The building features a large tree in the foreground and a paved area with a red fire truck visible in the background.

Investing in your team, house directors, and community?



Think about some of these topics.

If These Walls Could Talk: What to Look for Daily

A New Approach to the Customer Experience

Maximizing Your Investment: Preventive Maintenance Basics

Working with Today's College Student and Their Parents

Education & Consulting

The landscape of higher education is changing rapidly, as are the needs of students and parents. Are you keeping pace? How do you ensure your team remains connected, confident, and current? If you're struggling to answer those questions confidently, we can help. Over the past decade, CSL Management has trained thousands of house directors, volunteers, campus professionals, and headquarter staff members.

Our education and consulting services include, but are not limited to:

- Training housing directors, staff, and volunteers
- Facility operations assistance
- Strategic planning for national and local house corporations
- Facility project development
- Acquisition evaluation and analysis
- Extension/expansion housing research and support
- Leveraging knowledge and relationships on established campuses

Are you planning for the future?



Plan Development

Design & Construction Team Sourcing

Construction Oversight

Warranty Review

Project Management

Our project management practice helps guide you in solving complex resource and financial challenges, and assures your investment expands the student experience. CSL focuses on tedious, time-consuming processes so you can focus on your chapter members. Capital investment projects have several moving parts to navigate; considerations in design, budget, installation, emotions, and members. You will go into your project confident having CSL as an experienced partner. **Let us ensure your project is completed on time and within budget!**

We have helped clients execute:

- Plan development, including budget and forecasting
- Document management, including closeout and warranty information
- Architect selection
- General contractor and interior designer sourcing
- Financing and fundraising coordination with leading industry partners
- Construction oversight
- Opening new facility checklist and support
- One-year warranty review

We believe in this experience.
We invest in others who do as well.



Looking for a new position or
trying to find the right House Director?



Job Search | Source & Screen | Placement

Visit: HouseDirectorPros.com

Join us for the 2023
Shelley Sutherland House Director
Institute in Charlotte, North Carolina!



Visit: CSLAdvance.com



Day to Day Support | Project Management | Accounting
Facility Assessments & Reserve Studies | Consulting & Education



info@cslmanagement.com | cslmanagement.com